

# Volunteer Opportunities at Our Lady of Fatima Church

*We are looking for people willing to help with the opportunities below:*

## **100<sup>th</sup> Anniversary of the Apparitions of Our Lady of Fatima Feast Day:**

May 2017 marks the 100<sup>th</sup> Anniversary of when the Apparitions first appeared to the children at Fatima, Portugal. We are planning on celebrating on Saturday, May 13<sup>th</sup>. We need someone to chair this event and also volunteers to help.

## **Easter and Christmas Decorating Chairperson:**

The Decorating Committee is responsible for decorating the church for various liturgical seasons and celebrations. The committee meets and completes its decorative work on an as needed basis. For more information about decorating for Easter and Christmas, contact Coby Hickman at 304-525-6618

## **Funeral Luncheon:**

Funerals that take place at our parish are typically followed by a luncheon, with the food and hospitality being provided by the parish. Volunteers are scheduled to bring a side dish or dessert to help provide for these luncheons and, therefore, serve the families and friends of the deceased. Volunteers also help to set up and serve for the luncheons. If you are interested in helping with the food for the funeral luncheons and/or help with set up, serving, and/or clean up, please contact Sandy Mauk at [smauk@olofatima.org](mailto:smauk@olofatima.org) or call the Parish Office at 304-525-0866.

## **Groundskeeper Coordinator:**

Coordinate volunteers to help improve and maintain the parish flower beds, trees and ground. (No mowing).

## **Marriage Prep:**

Are you looking for a way to serve the parish as a couple? Would you like to be a mentor couple who assists engaged couples with their marriage preparation? This ministry will enrich your own marriage as you serve others. For more information, email Father Paul at [pastor@olofatima.org](mailto:pastor@olofatima.org)

## **Parish Website:**

a person is needed to learn about the setup of the Parish website and be a backup person for Sandy Mauk, our webmaster. For more information contact Sandy Mauk at [smauk@olofatima.org](mailto:smauk@olofatima.org) or call the Parish Office at 304-525-0866.

## **Parish Hall Stewards:**

after the Parish Hall has been scheduled for an event through the Parish Office, the steward would be in charge of having the necessary forms filled out; finding out what is needed for set up, meeting with the person(s) to show them around the parish hall, organizing the table linens.

## Hospitality Chairperson:

Provides hospitality for the many social events of the parish. Volunteers are needed to assist with Confirmation Reception (every other year), potluck dinners, light refreshments and other celebrations during the year.

## Sacristan:

We are in need of parishioners who care for the articles used in the celebration of the Eucharist. They keep the altar area and sacristy clean; change candles; care for the vestments and sacred vessels. It involves sharing responsibilities with several others and takes a couple hours a week. For more information contact Father Paul at [pastor@olofatima.org](mailto:pastor@olofatima.org)

## Volunteer Coordinator:

a person who would be willing to coordinate the Parish volunteers.

### *In addition:*

*What do you see that needs to be taken care of around our Parish?*

*What talents would you like to share?*

*Let us know if there is something **you'd** like to help out with here at Fatima.*

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**If you would like to volunteer or find out more information about these opportunities, please email the Parish Office at [church@olofatima.org](mailto:church@olofatima.org) or call the Parish Office at 304-525-0866 or fill out the form below and drop it in the collection basket. Thank you!**

**Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

***I would like to chair or volunteer for:*** \_\_\_\_\_

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